**CENTER CONDO SERVICE FEES AND FINES 2024**

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| List | Procedure and Documents | Service  fees | Fine |
| Debt free certificate  Foreign quota certificate | Contact the manager Bring the title deed, a copy of your ID card or passport. of condominium owners and buyers Write the form, wait about 5-7 days  (Not required where the buyer is Thai) | 2,000  2,000 |  |
| Elevator service fee | Contact the manager at least 5-7 days before starting work to submit a decoration plan and write a form requesting permission to decorate. Pay for the elevator service at the accounting office. Condominium juristic person Calculated according to the size of the apartment area. and number of working days  \* The work was not completed according to the specified time period. Calculate fine per day  \*\* Fine for starting work without notifying the condominium juristic person | 100 baht / 1 sqm. | 500  20,000 |
| Cleaning cost | Contact the accounting office The housekeeper inspects the area and informs the price of the service. |  |  |
| Keycard for entering the building | 1st keycard, 2nd keycard (2 cards per apartment)  The owner of the condominium unit brings the passport to purchase at the accounting office.  \*If you make a counterfeit keycard and use it with the building's system | 100 | 2,000 |
| Parking lot key card fee | **CO-OWNER** Parking key card fee (1 room, 1 car)  Bring a copy title deed, copy of your ID card or passport, copy of car registration. Payment at the accounting office  \*Key card is damaged, broken There's an old keycard to show  \*\*One key card lost.  **TENANT** parking barrier card fee (1 room, 1 car)  Bring a copy of the apartment rental contract, a copy of your ID card or passport, a copy of your car registration. Payment at the accounting office  \*barrier card is damaged, broken. You must bring the old one to show.  \*\*If a counterfeit barrier card used with building's system, there will be a fine.  If a counterfeit barrier card is used in the building's system, there will be a fine. | 200  200  400  500  700  200  200  400 | 15,000 |
| TM.30 | Accommodation notification fee TM.30. Foreigners staying must notify the Immigration Office within 48 hours.  Bring your passport and apartment rental agreement. Contact the manager | 400 |  |
| Address certificate fee  for immigration | The owner of the apartment brings a passport.  The renter brings his passport and rental agreement contact the manager | 200 |  |

**A PINK RECEIPT WILL BE ISSUED FOR EACH SERVICE BY THE ACCOUNTING OFFICE**

